**Job Posting**

**Mission Statement:** Understand the aspirations of seniors and respond with innovative supports.

**Vision Statement:** Building inclusive communities where all seniors are connected to living their best possible life.

**What to expect when you join SPLC:**

* Competitive Compensation and Benefits, including group health and pension
* Rewarding career that supports meaningful work in our communities
* Training and Professional Development opportunities
* Healthy and safe working environment

**Position:** Maintenance Support Worker (Full-Time)

**Hours of Work:** 30 hours per week

**Report to:** Senior Building Technician

**Deadline:** Until position is filled

**Position Summary:**

## Responsible for maintaining the safe and effective operation of the building infrastructure and its components in a proactive and sustainable manner

## Responsibilities:

1. **Maintains building systems and infrastructure in safe and effective operational order**
* Ensures the safety of all tenants, residents, clients, staff, visitors and other building occupants through the regular maintenance and inspection of building systems and structures.
* Conducts repairs and/or installation of electrical fixtures, according to assigned Work Orders, receptacles, GFCI protected outlets, light fixtures, ceiling fans, exhaust fans, and residential appliances
1. **Maintains and enhances the physical appearance of the buildings and property**
* Inspects the building and grounds regularly to ensure proper maintenance and upkeep.
* Conducts any possible repairs and maintenance during inspections and records incomplete maintenance requirements through the Work Order system.
* Performs other support duties
1. **Works safely and ensures the safety of others**
* Performs work safely and complies with all departmental and organizational procedures and policies and ensures the safety of self and others.
* Promotes safety by providing high quality maintenance services and responds to concerns, complaints and issues identified and reported.

## Education:

* Community college and / or related courses in building/mechanical /property management or Courses related to electrical, plumbing, heating and mechanics.
* Professional Trade License is an asset

**Experience & Skills:**

* Minimum Two years’ experience in building maintenance or janitorial work
* Technical and mechanical skills
* Good interpersonal skills
* Ability to maintain confidentiality and the knowledge and sensitivity to work in a culturally diverse environment and a senior population

## Other:

* + Vulnerable Sector screening required
	+ Proof of full vaccination or Medical Exemption Certificate

Senior Persons Living Connected is a diverse work environment. We encourage applications from all persons, including persons with disabilities. Accommodation will be provided, if needed, in accordance with the Ontario Human Rights Code and Accessibility for Ontarians Disability Act.

While we thank all applicants for their interest, only those applicants selected for interview will be contacted.

**How to Apply**:

Interested candidates should submit a resume and cover letter to Hiring@splc.ca