



Specialist, Community Partnerships

Human Services – Social Development, Planning and Partnerships

Status:

- (1) Contract Full Time - up to 24 months
- (1) Contract Full Time - up to 24 months
- (1) Contract Full Time - up to 6 months

Salary Range: \$92,153 to \$115,189 per annum plus comprehensive benefits

Hiring Range: \$92,153 to \$103,670 per annum

Work Mode: Hybrid *see below for more details about this work mode.

Location: 10 Peel Centre Drive, Brampton

Hours of Work: 35 hours per week

The Role: You will be responsible to collect, analyze, and contextualize community-level data and information related to Community Investment Funding and provide expert advice and recommendations to our external and internal partners to influence funding, strategic plans, policies, long-term goals, and Regional priorities. You will also develop tools and resources that will strengthen the non-profit sector's ability to be innovative in local service delivery planning to ensure Peel residents have access to Community Investment funding that meets increased demand and ensure access for those most vulnerable.

What you will do in this role:

Provides expert guidance, support, and implementation of the Community Investment Program Funding administration through GovGrants online granting portal.

Supports the implementation and evaluation of the Community Investment fund – Food Security Fund, B3 Fund & Core Fund.

Work collaboratively with the Community Partnerships, Community Engagement Team and other internal Human Services stakeholders.

Prepares complex and specialised documentation, reports and statistical analysis relating to the Community Development Unit, Community Investment Program, and related Divisional programs

Gathers and analyzes program outcomes and associated performance measures, as well as information trends, issues, gaps and statistics for planning and reporting purposes

Monitors and evaluates programs and services to assess their impact and to ensure program effectiveness and efficiency

Collaborates with and provides subject matter expertise on projects with internal and external partners; participates in working groups and committees; and liaises with other service managers, community stakeholders and provincial/federal partners as required

Supports the regular evaluation of other funding programs to ensure Peel's program maintains and supports the broader Peel funding strategy

Leads the development of new tools, measures and enhancements in order to evaluate the success of community programs

Collects, analyzes and evaluates data and its impacts on the Human Services needs in Peel and develops relevant recommendations for improvements

Builds and maintains collaborative and strategic relationships with internal and external stakeholders

Provides expert interpretation of legislation and government programs relevant to Divisional programs

Prepares and delivers presentations to various groups both internal and external to Peel

Guides the coordination of learning events which requires collaborating or obtaining consensus with a variety of internal and external resources

What the role requires:

A satisfactory Level 1 Criminal Record Check obtained directly from a police station (third-party background checks will not be accepted).

Post-secondary education in Human Services or a related field, combined with a minimum of five years work experience in the human services or policy fields

Strong understanding and knowledge of the non-profit sector, human services programs, planning, municipal government, provincial government, and community resources and services

Requires in depth working knowledge of Community Development methodology, food security and poverty reduction

Skills/Abilities:

Demonstrated research and analytical skills with the ability to interpret and synthesize data from a variety of sources in order to develop evidence-informed program and project recommendations

Demonstrated ability to manage priorities in a context of competing demands and ensure deadlines are met and objectives advanced

Strong business writing skills with demonstrated ability and experience authoring reports, business cases, and information briefs Extensive communication skills, both verbal and written, and a proven ability to present to various audiences, both internal and external to Peel

Strong interpersonal skills for effective liaison with various levels of staff, the public and community agencies in a sensitive and effective manner Extensive knowledge of multiple computer applications, including but not limited to MS Office, Visio & MS Project, Sales Force, GovGrants.

Demonstrate a commitment to diversity, equity, and inclusion through continuous development, modeling inclusive behaviors, and proactively managing bias.

Nice to have:

Development of equity seeking funding frameworks

Experience with non-profit funding programs, performance measurement, and evaluation is an asset

Development of Community co-created modeling and decision making

Perks @ Peel and why you will love working for us:

Comprehensive Health, Dental, Vision benefit plan including psychological health

Automatic enrolment into OMERS pension plan

Accrue Vacation on a monthly basis up to 3 weeks per annum

3 Paid personal days and floating holidays

Flexible hours supporting your wellness and wellbeing

Annual performance review and merit increases based on performance

Supportive leadership and a culture of respect and inclusion

Access to tuition reimbursement (where applicable) and learning and development resources

Be bold. Think big. Join us.

Work Mode & Job Location: In this role, you'll benefit from the flexibility of a hybrid work arrangement that prioritizes meaningful in-person connection. A minimum of two days per week on-site is expected, with additional in-person presence as operational needs evolve. This arrangement allows for a blend of in person and hybrid work that adapts to support both organizational priorities and employee flexibility and is subject to change over time.

It's important to note that your off-site work location must be within the province of Ontario. This ensures that we're compliant with all regulations and policies.

Assessment: There will be an Assessment to be completed as part of the recruitment process. All communication will be sent to the email address attached to your application submission.

The Region of Peel offers job based flexible hours of work that allows employees to manage personal and professional responsibilities while at the same time ensures business operational needs and customer service expectations are achieved.

Interview: Our recruitment process will include video conference technology.

Kindly ensure to regularly monitor your spam and junk email folders, as important communications regarding your application may be directed there.

If this opportunity matches your qualifications and experience, please apply on-line.