



JOB POSTING

JOB TITLE:	Controller
REPORTS TO:	Director of Finance and Corporate Services
COMPETITION NUMBER:	2026-17
SALARY RANGE:	\$83,120.08 – \$119,427.59 PER ANNUM
HIRING RANGE:	\$83,120.08 – \$104,904.58 PER ANNUM
POSTING DATE:	JUNE 3 RD , 2026
CLOSING DATE:	JULY 17 TH , 2026

THIS IS FOR A PERMANENT, FULL-TIME POSITION

London & Middlesex Community Housing (LMCH) is seeking a passionate and hardworking **Controller**. The Controller plays a key role in ensuring the organization maintains accurate, timely, and compliant financial information to support effective decision-making and organizational sustainability. Reporting to the Director of Finance and Corporate Services, this position oversees financial operations, maintains strong internal controls, and ensures compliance with applicable regulations, accounting standards, and organizational policies.

As a leader within the Finance team, the Controller provides direction and support to a team of finance professionals, promoting accountability, collaboration, and continuous improvement. The role is responsible for coordinating the timely completion of monthly, quarterly, and annual financial processes while supporting budgeting, reporting, audit activities, and other finance initiatives across the organization.

The ideal candidate is a collaborative and results-oriented finance professional with strong communication, decision-making, problem-solving, financial management, and systems control skills. They are able to build effective relationships, lead teams successfully, and deliver high-quality financial information that supports operational and strategic goals while ensuring responsible stewardship of organizational resources.

Who We Are : London & Middlesex Community Housing (LMCH) owns and/or manages more than 3,500 housing units across 35 properties, providing homes for about 5,500 people. Those who call LMCH home are a diverse cross-section of individuals including families, seniors, adults, and new Canadians, all of whom are living with limited income. At LMCH, we believe that housing is the foundation of a better tomorrow.



Mission: To provide clean, safe and well-maintained homes, to meet the needs of the people we serve in our communities.

Vision: To build inclusive communities where safe, affordable, and accessible housing is the foundation for positive change.

Why you should apply to LMCH.

- Ontario Municipal Employees Retirement System (OMERS) Pension
- Group benefits, including health and dental, for full-time employees
- Employee, Dependent and Optional Life Insurance
- Employee and Family Assistance Program
- Wellness, & Wellbeing Program

LMCH Values:

To	Collaborate
To be	Accountable
To be	Responsive
To promote	Equity

1. OVERVIEW

Reporting to the Director of Finance & Corporate Services, the Controller is responsible for providing leadership and oversight of LMCH's financial operations, accounting, reporting, and internal control environment.

The Controller provides leadership and oversight of LMCH's finance operations, including accounting and financial reporting, accounts payable, accounts receivable, payroll, financial close, audit coordination, financial systems administration, and financial controls. The role is responsible for ensuring accurate and timely financial information, maintaining compliance and governance standards, and supporting continuous improvement across the Finance function.

Leadership:

- The Controller will provide leadership and oversight, builds and manages a high-performance finance team through effective leadership, coaching, and mentorship.
- Organizes staff and oversees day-to-day departmental operations to ensure effective service delivery.



Financial Operations and Reporting:

- Lead day-to-day accounting operations and oversee accurate, timely financial reporting and period-end close.
- Ensure the integrity of financial data and compliance with internal controls

Audit and Compliance:

- **Support** coordination and preparation of the annual audit and ensure compliance with accounting standards, regulatory, and reporting requirements.
- Support the preparation of financial reports and governance reporting to leadership and the Board.
- Oversees regulatory remittances, leads their reconciliations and reporting.

Financial Systems and ERP Leadership:

- Acts as the Finance System Owner and Finance Super User for the organization.
- **Lead** and optimize financial systems, ensuring data integrity, efficient procedures, and effective reporting.
- Partner with IT to implement system enhancements and provide guidance to finance and operations staff.

Internal Controls and Risk Management:

- Strengthen internal controls, financial policies, and governance practices to support compliance and manage organizational risk.
- Maintain approval frameworks and promote sound financial stewardship.

Housing and Property Financial Administration:

- Oversee property-related financial procedures, including revenue, capital expenditures and asset-related financial data.
- Support the financial administration of mortgages, insurance, and housing operations.

Continuous Improvement and Organizational Support:

- Drive continuous improvement through process optimization, automation, and service excellence.
- Support strategic initiatives, financial analysis, and cross-functional collaboration to achieve organizational goals.



- Supports the Director of Finance & Corporate Services with financial analysis, reporting, and special projects.

3. EDUCATION, EXPERIENCE, & QUALIFICATIONS:

- Bachelor's degree in Accounting, Finance or Business Administration or related field or equivalent education.
- CPA designation or active enrolment in the CPA Professional Program (PEP) with a commitment to complete the designation.
- Minimum 5 years of progressive experience in accounting and financial management including audit coordination and managing a finance team.
- Experience in a public sector, municipal, housing, or not-for-profit environment is an asset.
- Experience working in a unionized environment is an asset.
- Strong knowledge of Canadian GAAP/PSAS and regulatory requirements.
- Advanced proficiency in Microsoft Office Suite.
- Experience within an ERP system, Yardi or similar property management system is an asset, including system administration or super-user experience.

4. WE CARE PHILOSOPHY:

The incumbent contributes and supports the overall culture and working environment of the agency by:

- Having a working knowledge of cultural, social, and demographic patterns relating to vulnerable priority populations.
- Committing to harm reduction and low-barrier service, as well as non-violent crisis intervention, de-escalation, and supporting citizens.
- Committing to work in a diverse, interdisciplinary setting.
- Understanding and being sensitive towards the belief systems of other groups, the complexity of those facing poverty, and their individual unique strengths and needs.
- Setting an example of a strong work ethic and positive team attitude.
- Working with diverse communities with sensitivity, creativity, innovation, language, and cultural understanding in a non-judgmental manner.

5. POLICE RECORDS CHECK:

This position requires the successful candidate submit a current Police Records check from their local police service. A current LMCH employee who is the



successful candidate for this position must also provide this document *unless* it is already on file and *not* more than one year old.

6. SALARY & BENEFITS:

Target salary range of \$83,120.08 – \$104,904.58 per annum; with comprehensive health benefits and OMERS pension plan.

WHAT'S NEXT:

Once you apply, we will review your resume and cover letter to determine if your skills and experience match the qualifications for the role.

Only qualified candidates will be contacted for next steps.

If you move forward, the process may include an interview, written/practical test, and reference check.

Here is your chance to bring your knowledge and expertise to our team and contribute to providing improved LMCH communities. When submitting your cover letter and resume, be sure to tell us about your skills and qualifications that are a match to those specified in the job posting.

A cover letter and resume must be received by 4:30 PM, July 17th, 2026
Late applications will not be considered.

Please send your cover letter and resume to the attention of:

Dirk Volschenk
Manager, Human Resources
London & Middlesex Community Housing
1299 Oxford Street East, Unit 5C5 London, ON, N5Y 4W5
E-mail: employment@lmch.ca

London & Middlesex Community Housing (LMCH) is committed to equity in employment. Our goal is a diverse, inclusive, and barrier-free workplace that reflects the communities we serve.

We will provide reasonable accommodation to applicants with disabilities at all stages of the hiring process in accordance with the Ontario Human Rights Code



and the Accessibility for Ontarians with Disabilities Act, 2005. Please advise if you require an accommodation during the selection process.

Thank you for your interest in London & Middlesex Community Housing!